



TOWN OF PINCHER CREEK COUNCIL MEETING AGENDA

Monday, April 25, 2022 at 6:00 p.m.

Council Chambers, Town Hall- 962 St. John Avenue
Via Zoom

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
 - 4.1 Appreciation gifts for Council service - Lorne Jackson, & Brian McGillivray
 - 4.2 PC & D Mustang Football Society – Faith Zachar
5. **Adoption of Minutes**
 - 5.1 Minutes of the Joint Meeting of Council held on March 30, 2022
 - 5.2 Minutes of the Regular Meeting of Council held on April 11, 2022
6. **Business Arising from the Minutes**
 - 6.1 Pincher Creek Food Centre
7. **Bylaws**
8. **New Business**
 - 8.1 Request For Chickens
 - 8.2 Napi Friendship Centre - Council Liaison
 - 8.3 Falun Dafa Day – 30th Anniversary
9. **Reports**
 - 9.1 Upcoming Committee Meetings and Events
10. **Administration**
 - 10.1 Council Information Distribution List
11. **Closed Session Discussion**
 - 11.1 Ag Society Lease Review 2022 - FOIP 26
 - 11.2 Safety Codes Services Agreement - FOIP s. 16, 24 & 25
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for May 9, 2022 AT 6:00 p.m.



JOINT COUNCIL MEETING

Town of Pincher Creek & Municipal District of Pincher Creek #9
Held on Wednesday March 30, 2022
Town Gym
Commencing at 12:00 p.m.

IN ATTENDANCE:

Town of Pincher Creek –

Councillors: M. Barber, D. Green, S. Nodge, W. Oliver, B. Wright, and W. Elliott
 Staff: CAO Laurie Wilgosh, and Kristie Green – Executive Assistant

Municipal District of Pincher Creek #9 – Reeve Rick Lemire, Deputy Reeve Tony Bruder

Councillors: David Cox, Harold Hollingshead, John MacGarva
 Staff: CAO Troy MacCulloch, and Executive Assistant Tara Cryderman

1. **CALL TO ORDER**

Deputy Mayor Barber called the meeting to order at 1:00 p.m.

2. **AGENDA APPROVAL**

ELLIOTT:

That Council for the Town of Pincher Creek approves the March 30, 2022 Joint Council Meeting agenda as presented.

CARRIED 22-155

3. **NEW BUSINESS**

3.1 **ICF Slide deck - how we got to here** **CAO Wilgosh**

3.2 **ICF 2022 and into the future - the process** **CAO MacCulloch**

3.3 **ICF Discussion and Q&A with Council**

Deputy Mayor Barber called a recess at 2:00 pm

Deputy Mayor Barber called the meeting back to order at 2:10 pm

4. Delegation

4.1 Curling/Golf Steering Committee Presentation- Gary Cleland

Gary came and presented the update on where the curling/golf committee is with the new facility.

Deputy Mayor Barber called a recess at 3:25 pm

Deputy Mayor Barber called the meeting back to order at 3:31 pm

5. Roundtable

**6. ADJOURNMENT
HOLLINGHEAD:**

That this Joint Council Meeting on March 30, 2021 is hereby adjourned at 3:51 pm.

CARRIED 22-156

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 25th DAY OF APRIL 2022**

S E A L



REGULAR MEETING OF COUNCIL
Held on Monday April 11, 2022
In Person & Virtually,
Commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor:

Councillors: M. Barber, D. Green, W. Elliott, S. Nodge,
and W. Oliver, B. Wright

With Regrets: D. Anderberg

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; K. Green, Executive Assistant; M. Everts, Events, Marketing & Economic Development; A. Levair, Operations Manager; D. Desabrais Municipal Energy Project Lead; T. Walker, Municipal Energy Project Lead; A. Grose, Recreation Manager and L. Rideout, Director of Community Services

1. CALL TO ORDER

Deputy Mayor Barber called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL
NODGE:

The Council for the Town of Pincher Creek agrees to move 11.3 Regional Airport Committee to 8.5 on the April 11, 2022 agenda.

CARRIED 22-131

BARBER:

The Council for the Town of Pincher Creek approves the April 11, 2022 agenda as amended.

CARRIED 22-132

4. DELEGATIONS

4.1 Greater Metro Junior Hockey League – Derek Prue & Jeff Kaupp

Derek Prue & Jeff Kaupp spoke to council about the Junior Hockey league. The league is expanding West and they would like to have a full-time hockey team in Pincher Creek.

4.2 Pincher Creek Food Centre – Anne Gover & Teresa Hlady

Anne Gover & Teresa Hlady spoke to council about the vision and mission of the food centre. They have seen a 58% increase in usage over the last 12 months.

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on March 28, 2022

GREEN:

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on March 28, 2022 as presented.

CARRIED 22-133

5.2 Minutes of the Committee of the Whole held on April 6, 2022

OLIVER:

That Council for the Town of Pincher Creek approve the minutes of Committee of the Whole held on April 6, 2022 as presented.

CARRIED 22-134

6. BUSINESS ARISING FROM THE MINUTES

6.1 Disposition of Delegation – Chinook Arch – Robin Hepher

ELLIOTT:

That Council for the Town of Pincher Creek receive as information the March 28, 2022 presentation from Robin Hepher regarding the Chinook Arch Regional Library System.

CARRIED 22-135

6.2 2021 Audited Consolidated Financial Statements

NODGE:

That Council for the Town of Pincher Creek approve the 2021 Audited Consolidated Financial Statements and Auditor's Report and a copy of these Financial Statements be attached hereto and form part of the minutes; and that the Financial Information Return for the year ended December 31, 2021 be forwarded to Alberta Municipal Affairs; and that the Corporate Tax Return for the year ending December 31, 2021 be forwarded to Canada Revenue Agency; and that the Financial Statements be made available to the public through advertisement.

CARRIED 22-136

7. BYLAWS

7.1 2022 Property Tax Bylaw #1620-22

OLIVER:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1620-22, 2022 Property Tax Bylaw, first reading.

CARRIED 22-137

ELLIOTT:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1620-22, 2022 Property Tax Bylaw, second reading.

CARRIED 22-138

WRIGHT:

That Council for the Town of Pincher Creek unanimously agree to present Bylaw No. 1620-22, 2022 Property Tax Bylaw, for third reading.

CARRIED 22-139

GREEN:

That Council for the Town of Pincher Creek agree to give Bylaw No. 1620-22, 2022 Property Tax Bylaw, third and final reading and that a copy of which be attached hereto and form part of the minutes.

CARRIED 22-140

8. NEW BUSINESS

8.1 MAMP Grant Application Support

ELLIOTT:

That Council for the Town of Pincher Creek direct Administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Sewer Condition Assessment Program.

Further, that Council for the Town of Pincher Creek commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program: CCTV Inspection of 10km of Sanitary Sewer Mains, Engineering Analysis and Condition Ratings, and Draft Asset Management Plan.

Further, that Council for the Town of Pincher Creek commits \$50,000 from its budget toward the costs of this initiative.

CARRIED 22-141

A. Levair left the meeting at 6:58 pm

8.2 Electric Vehicle Charging Infrastructure

NODGE:

That Council for the Town of Pincher Creek Provide Municipal Energy Project Lead (MEPL) with clearance to develop RFQ, obtain pricing, & apply for funding for Level 2 charging stations at the Multipurpose Facility, CRC Golf Course, and/or PW Shop.

CARRIED 22-142

8.3 2022 Operating and Capital Budget Adjustments

GREEN:

That Council for the Town of Pincher Creek agree to maintain the Pincher Creek Emergency Services Commission reserve funding in the 2022 budget in the amount of \$114,437 and to allocate the funds to a dedicated reserve for Pincher Creek Emergency Services Commission capital expenses.

CARRIED 22-143

D. Desabrais & T. Walker left the meeting at 7:34 pm

**8.4 Alberta Advantage Immigration Project - Rural Renewal Stream
Community Designation**

NODGE:

That Council for the Town of Pincher Creek direct administration to apply for the Community Designation under the Alberta Advantage Immigration Project - Rural Renewal Stream and agree to provide a letter of support with the application.

CARRIED 22-144

8.5 Regional Airport Committee

OLIVER:

That Council for the Town of Pincher Creek receive the Regional Airport Committee Terms of Reference as presented and share the Terms of Reference with the other municipal airport partners.

CARRIED 22-145

GREEN:

That Council for the Town of Pincher Creek receive the Pincher Creek Airport Master Plan as information.

CARRIED 22-146

OLIVER:

That Council for the Town of Pincher Creek postpones approving the proposed governance model of Commission, Society or incorporated under the Alberta Companies Act, also known as a Part 9 Company until the terms of reference are finalized.

CARRIED 22-147

*Deputy Mayor Barber called a recess at 8:12 pm
Deputy Mayor Barber called the meeting back to order at 8:22 pm*

9. REPORTS

10. ADMINISTRATION

10.1 Council Information Distribution List

ELLIOTT:

That Council for the Town of Pincher Creek accepts the April 11, 2022 Council Information Distribution List as information.

CARRIED 22-148

11. CLOSED MEETING DISCUSSION

OLIVER:

That Council for the Town of Pincher Creek agree to move into a closed session of Council on Monday, April 11, 2022 at 8:23 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Recreation Marketing & Economic Development Officer, and Executive Assistant in attendance.

CARRIED 22-149

NODGE:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, April 11, 2022 at 8:59 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Director of Community Services, Recreation Marketing & Economic Development Officer, and Executive Assistant in attendance.

CARRIED 22-150

11.1 Request to Purchase Roll #0277700 & A Portion of Roll #0277600 - FOIP s 16 & 24

OLIVER:

That Council for the Town of Pincher Creek agree to the proposed request to purchase a portion of Plan 1728F Lot 74 and a portion of Lot 73 subject to the subdivision and lot consolidation and that the costs associated with the land transfer, subdivision and lot consolidation be borne by the purchaser.

CARRIED 22-151

11.2 Offer to Purchase Roll # 0170400 - FOIP s 16 & 24

GREEN:

That Council for the Town of Pincher Creek accepts offer to purchase in the amount of \$100,000 (Plus GST) for Plan 460B Lot 103 and Plan 552LK Lot 102; 659 Main Street subject to advertisement in accordance with section 70 of the Municipal Government Act and direct administration to provide instruction to North & Company Law Office to act on the Town's behalf regarding the real estate transaction and that all cost associated be borne by the purchaser, with Clauses 5,7 and 17 included, 2(a) to be amended to 12 months and 2(b) to 3 yrs. for completion.

Part A #2 shall be fully reinstated

2a) The purchaser shall obtain a development permit and a building permit from the vendor within 12 months from the date of the agreement.

2b) The purchaser shall commence to erect upon said property within 12 months from the date of the agreement and shall be completed within 3 years from the date of this agreement.

CARRIED 22-152

NODGE:

That Council for the Town of Pincher Creek have purchaser agree to the terms in Purchaser's Contract submission Schedule A; (A(1)) amended to 12 months.

CARRIED 22-153

12. NOTICE OF MOTION

13. ADJOURNMENT

ELLIOTT:

That this meeting of Council on April 11, 2022 be hereby adjourned at 9:07 pm.

CARRIED 22-154

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 25th DAY OF APRIL 2022**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY APRIL 25, 2022 AT
6:00 P.M.**

DRAFT

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Pincher Creek Food Centre	
PRESENTED BY: Laurie Wilgosh, Chief Administrative Officer	DATE OF MEETING: 4/25/2022

PURPOSE:

Anne Gover & Teresa Hlady spoke to council about the vision and mission of the food centre. They have seen a 58% increase in usage over the last 12 months and expect that level of demand to stay.

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the Pincher Creek Food Centre presentation as information

BACKGROUND/HISTORY:

Their mission is to eliminate hunger by ensuring all community members have access to adequate and nutritious foods. They started on July 13, 2020 within the Town of Pincher Creek and the Municipal District of Pincher Creek. From March 2021 to March 2022 - 1252 people in 547 households received 42,000 pounds of food.

ALTERNATIVES:

That Council request additional information regarding the Pincher Creek Food Bank.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

0

FINANCIAL IMPLICATIONS:

0

PUBLIC RELATIONS IMPLICATIONS:

This is an important service to the community

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council receive the report and update from the Pincher Creek Food Bank as presented.

Signatures:

Department Head:

Lannie Wilgosh

CAO:

Lannie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Request for chickens	
PRESENTED BY: Laurie Wilgosh, Chief Administrative Officer	DATE OF MEETING: 4/25/2022

PURPOSE:

For Council to receive and consider a request for allowing chickens in Town

RECOMMENDATION:

That Council for the Town of Pincher Creek Direct administration to amend the Animal Control Bylaw # 1598-18 (3.2), to allow for residents within Pincher Creek to obtain and house chickens.

BACKGROUND/HISTORY:

The Town's Animal Control Bylaw # 1598-18, presently allows only domestic animals, such as: dogs, and cats. Throughout the province it is becoming more common for residents to request that chickens be added to the list of animals allowed. This appears to be part of a movement to have more access to healthy food products, in addition to the rising costs of food products.

some considerations for Council would be:

It is recommended in the correspondence received to limit the number of households housing chickens, for at least a one year trial period, and not to allow roosters, which could be an annoyance.

Council would also want to consider if a permit would be required in this circumstance.

- noise
- containment
- Sanitation
- Predator attraction
- animal welfare
- Limit number to 3 chickens, or up to five

ALTERNATIVES:

That Council for the Town of Pincher Creek receive the request to amend the Animal Control Bylaw # 1598-18 to allow residents to house chickens in Pincher Creek town boundaries as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

n/a

FINANCIAL IMPLICATIONS:

n/a

PUBLIC RELATIONS IMPLICATIONS:

Keeping of animals within the Town often has mixed reactions: some residents would be very favorable to allowing chickens for the sake of accessing their own home grown eggs, while others will likely be concerned with noise, potential for odour, dust, etc.

ATTACHMENTS:

Animal Control 1598-18(1) - 2866
backyard chickens - 2866

CONCLUSION/SUMMARY:

Administration supports that Council give direction to amend the Animal Control Bylaw to allow for housing of backyard chickens in the Town.

Signatures:

Department Head:

Lisa Goss

CAO:

Lannie Wilgosh





**BY-LAW #1598-18
of the
TOWN OF PINCHER CREEK**

**A BYLAW OF THE MUNICIPALITY OF THE TOWN OF
PINCHER CREEK, IN THE PROVINCE OF ALBERTA,
TO REGULATE AND CONTROL ANIMALS WITHIN THE
TOWN OF PINCHER CREEK**

WHEREAS, Section 7(h) of the Municipal Government Act, R.S.A. 2000, Chapter M.26 and amendments thereto, allows a municipality to pass bylaws regulating and controlling wild and domestic animals and activities in relation to them.

WHEREAS, Section 7(i) of the Municipal Government Act, R.S.A. 2000, Chapter M.26, and amendments thereto, allows a municipality to impose fines and penalties for infraction of bylaws.

NOW THEREFORE, the Municipal Council of the Town of Pincher Creek hereby enacts as follows:

1. SECTION 1: TITLE

1.1 This bylaw shall be known as the Animal Control Bylaw.

2. SECTION 2: DEFINITIONS

In this bylaw, unless the context otherwise requires, the word, term, or expressions:

2.1 ANIMAL CONTROL OFFICER shall mean any person duly authorized and designated by the Council to carry out the provisions of this bylaw.

2.2 ANIMAL includes any dog and/or cat.

2.3 ABANDON means to leave an animal without means of protection, support, or help.

2.4 CAT includes any cat over the age of two (2) months and includes a cat that has been spayed or neutered.

2.5 "DAMAGE TO PROPERTY" means damage to property other than the owner's property, and includes defecating and urinating on such property.

2.6 DANGEROUS DOG shall mean any dog, which in the opinion of a Peace Officer, or Animal Control Officer:



- (1) Without provocation, shows a propensity, or disposition, and has potential to attack and injure humans or other animals; or
 - (2) Without provocation attack, bite or injure any human or animal.
- 2.7 DESTROY OR DISPOSE shall mean to kill an animal by use of a .22 caliber rifle or a shotgun, by lethal injection or by use of carbon monoxide gas; only upon consultation with the Chief Administrative Officer or Manager of Legislative Services.
- 2.8 DOG includes any dog over the age of six (6) months and includes a dog that has been spayed or neutered.
- 2.9 DWELLING as defined in the Land Use Bylaw of the Town of Pincher Creek, and amendments thereto.
- 2.10 GUARD DOG shall mean any dog that is trained to guard.
- 2.11 INDOOR PETS shall mean mice, hamsters, gerbils, guinea pigs, cage birds, ferrets, pygmy hedgehogs, non-poisonous reptiles and amphibians not exceeding one meter in length or other animals as approved by resolution of Council.
- 2.12 MUNICIPALITY shall mean the Town of Pincher Creek.
- 2.13 MUNICIPAL COUNCIL or COUNCIL shall mean the Municipal Council for the Town of Pincher Creek, Alberta.
- 2.14 OFF LEASH DOG AREA shall mean a place that the Municipality shall provide or designate as such where dogs are permitted off leash.
- 2.15 PESTS shall mean anything that causes trouble, annoyance, nuisances, discomfort, or destruction, including but not limited to, skunks, rabbits and raccoons.
- 2.16 POUND shall mean a place that the Municipality shall provide or designate as such.
- 2.17 RUNNING AT LARGE shall mean any dog or cat not accompanied by and under the control of a responsible person within the Municipal Limits, as per Section 3.19.
- 2.18 SERVICE DOG includes certified guide dogs, special needs dogs and hearing dogs.
- 2.19 TRANQUILIZER GUN shall mean a pistol or rifle capable of propelling a dart containing a drug approved by a qualified Veterinary Surgeon, for the purpose of immobilizing a dog in order to facilitate capture.



SECTION 3: GENERAL RULES

- 3.1 Any person who is in breach of the general rules is guilty of an offence.
- 3.2 No person shall keep anywhere within the limits of the Town of Pincher Creek, any species of wild or domesticated animal, or poultry, other than dogs, cats, indoor pets and animals kept on land on which Council has issued a grazing permit and animals and poultry under veterinarian care and animals and poultry consigned to an abattoir for killing and animals and poultry exhibited or used during sanctioned events at Agricultural Society Grounds and Horseshoe Pavilion, or other temporary uses as approved by resolution of Council, or if allowed under the provisions of the Town of Pincher Creek Land Use Bylaw.
- 3.3 Every person who owns, keeps or harbours any dog shall register the dog and obtain a dog license from the Town. Such license must be renewed on the first day of January in each year and shall be for a period of January 1 to December 31 in each year. The fee for a dog license shall be in accordance with Schedule "A".
- 3.4 The license tag issued upon payment of the above mentioned fee shall be attached to the collar worn by such animals at all times.
- 3.5 No person who is the owner, possessor or harbourer of any animal shall permit or otherwise allow such animal to run at large within the corporate limits of the Town of Pincher Creek.
- 3.6 Every person who owns, keeps or harbours a female dog shall house and confine such female dog during the whole period that such female dog is in heat.
- 3.7 The owner, possessor or harbourer of any animal impounded pursuant to the provisions of this bylaw by the Animal Control Officer may redeem same within 72 hours from the time of impoundment by paying to the Town of Pincher Creek the appropriate penalty and/or impoundment fee for such animal impounded. The impoundment fee shall be in accordance with Schedule "A" of this bylaw.
- 3.8 Any person who removes or attempts to remove any animal from the possession of the poundkeeper or any person authorized to enforce the provisions of this bylaw shall be guilty of an infraction of this bylaw.
- 3.9 Any person who hinders, delays or obstructs an Animal Control Officer or any other person authorized to enforce the provisions of this bylaw, while engaged in his lawful duties is guilty of an infraction of this bylaw.



- 3.10 No person shall register a dog as spayed or neutered unless the said dog is spayed or neutered.
- 3.11 All guard dogs and dangerous dogs shall be housed as follows:
- i) chain link covered run and covered top on a strong frame, i.e. 2x4 or pipe.
 - ii) a flooring substance that cannot be dug.
 - iii) a child proof latch on gate.
 - iv) the covered run and shelter is subject to the Animal Control Officer's approval.
- 3.12 All guard dogs and dangerous dogs shall only be out on a leash and under adult supervision.
- 3.13 If an Animal Control Officer determines that a dog is a dangerous dog, either through personal observation or after an investigation initiated by a complaint, he or she may in writing:
- i) inform the owner that the dog has been determined to be a dangerous dog and
 - ii) require the owner to keep such dog in accordance with the provisions of this bylaw.
- 3.14 An owner of a dangerous dog shall maintain in force a policy of liability insurance in form satisfactory to the Chief Administrative Officer providing third party liability coverage in a minimum amount of \$500,000.00 for injuries caused by the owners dog.
- i) the liability policy shall contain a provision requiring the insurer to immediately notify the Town, in writing, should the policy expire or be cancelled or terminated.
 - ii) upon cancellation or expiry or termination of the liability policy, the dog license is null and void.
- 3.15 A person who owns, keeps, houses, harbours or allows to stay on his premises a dog or cat which by reason of barking or howling disturbs persons in the vicinity of his home is guilty of an offense under this bylaw.
- 3.16 Any owner whose dog defecates on property other than his own shall remove forthwith any defecation matter deposited.
- 3.17 The occupant of any one dwelling may not own, possess or harbour more than 3 dogs and 3 cats unless those animals in excess of three in quantity are a litter of offspring from cats or registered dogs in possession of said person; and providing that those animals in excess of three in quantity are removed from said persons' dwelling within 90 days following the birth of said litter of offspring.



- 3.18 No person shall allow a dog in the corporate limits of the Town of Pincher Creek unless the dog is tethered by a hand-held leash no longer than 1.5 metres in length, unless in a designated Off Leash Dog Park.
- 3.19 No person shall untie, loose or otherwise free an animal which is not in distress unless such a person has the authorization of the owner.
- 3.20 The Town-owned cat trap shall be made available to residents of the Town of Pincher Creek at the deposit fee indicated in the Fee Structure Bylaw for the capture of cats on their premises.
- 3.21 No person shall tease, torment, annoy, abuse or injure any animal, and any person who does so is guilty of an offence.
- 3.22 An owner whose animal has caused damage to property within the Municipality is guilty of an offence.
- 3.23 Any person who owns, keeps or harbours any animal which attacks any person within the corporate limits of the Town of Pincher Creek is guilty of an infraction of this bylaw.
- 3.24 Any person who owns, keeps or harbours any animal which attacks and injures any person within the corporate limits of the Town of Pincher Creek is guilty of an infraction of this bylaw.
- 3.25 Any person(s) who abandons any animal(s) within the corporate limits of the Town of Pincher Creek is guilty of an offense.

SECTION 4: DUTIES OF ANIMAL CONTROL OFFICER

- 4.1 The Animal Control Officer, Peace Officer or designee shall enforce this bylaw and shall issue offence tickets for infractions of this bylaw.
- 4.2 It shall be the duty of the Animal Control Officer and any other persons authorized to enforce this bylaw to capture all animals running at large within the corporate limits of the Town of Pincher Creek and impound such animals in the Town of Pincher Creek Pound. Such animals shall be confined at the pound subject to the owner's or possessor's right to claim within 72 hours from the time of capture. No animal shall be released from the pound until the poundkeeper is satisfied that all penalties and fees have been paid and notification has been received from the Manager of Legislative Services that a current license has been obtained with respect to dogs.
- 4.3 The Animal Control Officer or any person or person authorized or appointed by Council, are hereby authorized to use a tranquilizer gun, or any other piece of

Initials: 



equipment commonly used in order to effect the capture of any dog when all normal attempts to capture such dog have failed.

- 4.4 The Animal Control Officer shall impound any animal suspected or being rabid and upon confirmation by a veterinarian shall destroy or have said animal destroyed.
- 4.5 The Animal Control Officer may destroy or dispose of any animal impounded under the provisions of this bylaw if said animal is not claimed within 72 hours from capture.
- 4.6 The Animal Control Officer may capture pests within the corporate limits of the Town of Pincher Creek and impound, destroy, or otherwise dispose of such pests according to his judgment.
- 4.7 The Animal Control Officer once permission has been granted by the Chief Administrative Officer or Manager of Legislative Services may destroy any animal which is at large and is posing an immediate threat to the people of Pincher Creek.
- 4.8 The Animal Control Officer is authorized to enter lands within the Town of Pincher Creek and seize animals to prevent the continuance of an offence.

SECTION 5: OFFENCE TICKET

- 5.1 An Offence Ticket shall be deemed sufficiently served:
 - i) if served personally to the owner of the animal, or
 - ii) if mailed by single registered mail to the address of the owner of the animal, as recorded at the time of registration of the said dog with the Town of Pincher Creek.
 - iii) If left at the residence of the person who has allegedly contravened this bylaw, with an occupant of the residence who appears to be at least 18 years of age.

SECTION 6: PENALTIES

- 6.1 Any person who contravenes any provision of this bylaw is guilty of an offence and is liable to a penalty as stated in Schedule "B" of this bylaw.
- 6.2 It is the intention of Town Council that each separate provision of this bylaw shall be deemed independent of all other provisions herein and it is further the intention of Town Council that if any provisions of this bylaw be declared invalid, all other provisions thereof shall remain valid and enforceable.

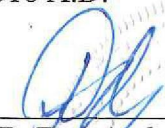
SECTION 7: GENERAL

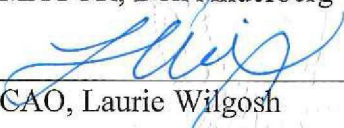
Initials: 



- 7.1 Bylaw No. 1598-08 of the Town of Pincher Creek and amendments thereto are hereby repealed.
- 7.2 This bylaw comes into effect upon the final reading thereof.


READ A FIRST TIME THIS 2nd DAY OF MAY, 2018 A.D.




MAYOR, Don Anderberg


CAO, Laurie Wilgosh


READ A SECOND TIME THIS 2nd DAY OF MAY, 2018 A.D.

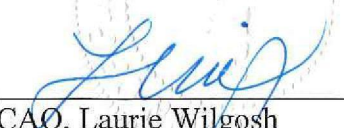


MAYOR, Don Anderberg


CAO, Laurie Wilgosh

READ A THIRD TIME THIS 2nd DAY OF MAY, 2018 A.D.



MAYOR, Don Anderberg


CAO, Laurie Wilgosh



SCHEDULE "A" FEES

Dog License:

	<u>Per Year</u>	<u>Lifetime</u>
Spayed or Neutered Dogs	\$15.00	\$150.00
Others	\$30.00	\$300.00
Service Dogs.....	No Charge	
Impoundment	\$10.00 per day or any part thereof	



SCHEDULE "B" PENALTIES

Section	Offence (Description)	Violation Ticket Penalties
3(3.24)	Animal attacks person	\$200.00 Per Offence
3(3.25)	Animal attacks & injures person	\$1,000.00
	All other offences	\$50.00 First Offence \$100.00 Second Offence \$150.00 Third or Subsequent Offences

Initials: Handwritten initials in blue ink, appearing to be "DA".

Apr 25/22

RECEIVED

APR 05 2022

Town of Pincher Creek

Tracy Glen
[Redacted]
[Redacted]
Pincher Creek, AB
TOK 1W0
[Redacted]

April 5, 2022

Mayor and Council of the Town of Pincher Creek
962 St. John Avenue
Box 157
Pincher Creek, AB
TOK 1W0

Dear Mayor Anderberg and Members of Council:

I am writing to ask Council to amend the Animal Control Bylaw 1598-18(1) to include provisions for residents to own backyard chickens within Town of Pincher Creek limits.

This will allow residents to raise their own eggs, while also providing opportunities to educate themselves, or their children, on animal husbandry in a low-cost and safe manner.

Many towns of similar size, and some cities, now allow residents to keep backyard chickens. As an example, the City of Calgary amended its bylaw to allow up to three hens in a backyard setting. The Urban Hen program in Calgary allows 100 households to have chickens and has specific rules to govern the practice.

I propose that the Town of Pincher Creek undertake a one-year trial period in which up to 25 households (or a number of Council's choosing) would be allowed to own up to three chickens each. Those interested in the trial would have to make application, pay a licence fee and show, through subsequent bylaw officer inspection, that they have adequate space and facilities to safely accommodate and contain three hens on their backyard premises. Additionally, I propose that only mature hens of egg-production age be allowed, as opposed to chicks.

I realize there are a number of concerns that might arise from this proposal.

1. Noise: By allowing only hens, and not roosters, any noise disturbance would be minimal and confined to clucking, cooing and wing flapping.
2. Containment: Those interested in keeping hens would be required to confine them in a coop and/or chicken run at all times.
3. Sanitation: A three-hen maximum will limit the amount of manure produced. Chicken manure is useful fertilizer for lawns and gardens and can also be composted. Responsible chicken owners would be expected to clean up after chickens as they would after dogs and cats.
4. Predator attraction: As council is aware, the town is already frequented by occasional predators and it is unlikely that the small number of hens involved in this proposal would attract additional predator activity.
5. Animal welfare: prospective hen owners would be required, through a bylaw, to provide a minimum of three to four square feet per chicken, so coops would be no more than 12 square feet in size.

note: they do not need to apply for the other permits right away but please advise them of those requirements (why - the Urban Hen Program only has 100 spots to start with so we don't want people applying for additional permits until their Urban Hen Program application has been approved)

- Basically a Pre-application is a noted file on the parcel of land so we can go back and easily look up what was discussed. We do these for redevelopments as well, say if someone has a residential property and they are thinking of getting it rezoned and they are not sure what their options are.
- Pre-applications are all done in our internal permit system so we do not have any forms or

One of the applicants mentioned they will be using a local business to rent the coop and hens through the summer.

The Urban Chicks - Chickens, Chicken Hatchery

Good luck with your program, if you have any other questions please let me know.

Thank you

Harmesyynn, Turc - AT

Planning Services Technician

Calgary Building Services

Planning & Development

The City of Calgary | Mail Code: 8108

T 403.268.5311 | **E** Turc.Harmesyynn@calgary.ca

Floor #3, Municipal Building - 800 Macleod Tr. S.E.

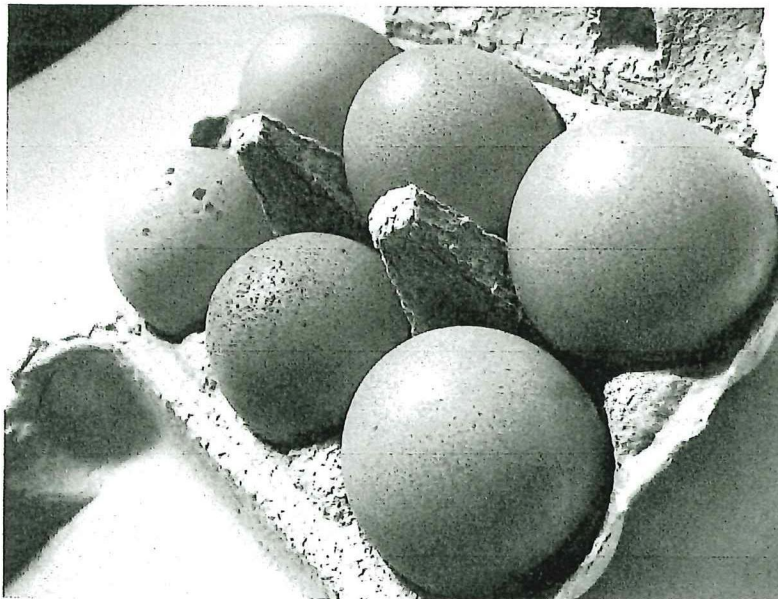
P.O. Box 2100, Station M, Calgary, AB T2P 2M5



WELCOME!

Welcome! If you are interested in learning more about keeping urban chickens or small flocks in Alberta, you have come to the right place!

In recent years there has been increased interest from individuals and communities on keeping urban chickens or small flocks. A 2013 study from the United States Department of Agriculture (https://www.aphis.usda.gov/animal_health/nahms/poultry/downloads/poultry10/Poultry10_dr_Urban_Chicken_Four.pdf) states that raising chickens in urban environments is a growing phenomenon and predicts a 400% increase in backyard chickens over the next five years, driven primarily by younger adults.



There are many reasons you may want to keep chickens. Reasons may include: raising food for your own family or selling to others locally (e.g. at farmers' markets), wanting to know more about how your food is produced, for pest/insect control, compost for the garden, or for companionship. Many individuals also see raising chickens as an educational opportunity for their children to gain exposure to food production and to learn the responsibility of caring for animals.

This is a comprehensive guide that contains information to raise urban chickens or a small flock in Alberta. We will cover local regulations, basic chicken needs, how to design and construct a coop, bird behaviour and welfare, health problems and diseases, biosecurity, and more. Let's get cracking!

CHAPTER 1: LEGISLATION

LOCAL REGULATIONS

Before you decide to keep chickens, it is important to ensure you are permitted to keep chickens in your municipality and familiarize yourself with local regulations.

Communities that have passed bylaws permitting urban chickens will have policies with guidelines and specific criteria for that area. Each municipality has its own policies or bylaws that can usually be found on the town office website.

POLICIES BYLAWS MAY INCLUDE:

- Restriction on the number of hens (4 to 8 hens is typical)
- Roosters not permitted because of the crowing. Roosters are only required for breeding purposes, not to produce eggs
- Age requirement for hens (i.e. over 16 weeks)
- Requirement for residents to apply for and pay to maintain an annual license
- Requirement for adjacent neighbors to be notified
- Completion of an educational course from an accepted organization or contractor
- Placement of the coop a specified number of feet from any property line
- Eggs for personal use only (not for sale)
- No slaughtering of the birds on the property
- Requirement for birds to be kept in the coop and run at all times
- Obtaining liability insurance
- Submission of a development permit with a current Certificate of Title
- Inspection of the coop before application for a license
- Hens being tagged for identification purposes

Many urban communities in Alberta currently allow residents to keep chickens. For an up to date list, please go to www.afac.ab.ca.

There may be other communities in Alberta that are conducting pilot projects or are in discussion regarding urban hens.

Residents who live on acreages are also required to follow bylaws specific to the county they reside in. County bylaws regulate how many animals are owned, housed, or controlled. Residents may be required to follow Animal Control Bylaws or Land Use Bylaws. Each county has its own policies that can usually be found on the county office website.

POLICIES MAY INCLUDE:

- Restriction on the number of chickens per acre
- Maximum total number of animals allowed
- Restriction on species of poultry

PREMISES IDENTIFICATION NUMBER (PID)

All municipalities in Alberta require anyone who owns chickens, whether you own 2 or 20,000, to register on a provincial database and obtain a premises identification (PID) number. A PID number is a unique number assigned to you and associated with your specific land location. You must obtain a PID number within 30 days of



A PID NUMBER SERVES MANY FUNCTIONS:

- To manage a disease outbreak (to notify you if disease is in the area)
- To purchase medication or medicated feed at farm supply stores (this requirement took effect on July 1, 2014)
- To complete movement documents, if required, when transporting animals
- To sell animals at auction markets
- To apply for government sponsored agriculture grants and programs

When you apply for a license to keep urban chickens in a community, you will likely be required to include your PID number.

A PID number is free to obtain and can be completed online at: www.agriculture.alberta.ca/premises.

Once you apply, you will receive a letter in the mail within two weeks with your PID Number. Your PID number will appear in your online account within 3-5 business days.

Marketing

SELLING EGGS

Urban communities have regulations that prohibit selling of the eggs. As an urban chicken owner, eggs are for your personal use only.

Small flock owners must follow provincial and federal regulations if you are planning on selling your eggs to the public.

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Napi Friendship Centre - Council Liaison	
PRESENTED BY: Laurie Wilgosh, Chief Administrative Officer	DATE OF MEETING: 4/25/2022

PURPOSE:

Council to consider appointing Cllr. Nodge or alternate as a Council Liaison to the Napi Friendship Centre

RECOMMENDATION:

That Council for the Town of Pincher Creek approve the appointment of Cllr. Sahra Nodge as a Council Liaison to the Napi Friendship Centre as requested.

BACKGROUND/HISTORY:

Cllr. Nodge was requested by the Napi Friendship Centre Executive Director, Lee Anne Sharp Adze, and the Executive Assistant, Abby Morning Bull to sit as a Council Liaison. The purpose of the liaison would be to help increase communication between the Town and the Organization.

ALTERNATIVES:

That Council receive the request directed through Cllr. Nodge to appoint Cllr. Nodge as a Council liaison to the Napi Friendship Centre as information.

That Council appoint an alternate member of Council as a liaison to the Napi Friendship Centre.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

N/A

FINANCIAL IMPLICATIONS:

Council meeting attendance remuneration

PUBLIC RELATIONS IMPLICATIONS:

Improved communication with local organizations and Town Council

ATTACHMENTS:

- Napi liaison - 2867
- Terms of Reference - Council Liaison

CONCLUSION/SUMMARY:

Administration supports that Council approve the appointment of Cllr. Nodge as a Council liaison to the Napi Friendship Centre.

Signatures:

Department Head:

Laurie Wilgosh

CAO:

Laurie Wilgosh



Cao

From: Sahra Nodge
Sent: Tuesday, April 12, 2022 8:41 AM
To: Cao
Cc: Don Anderberg
Subject: FW: Request for Liaison for Napi Friendship Association

Good morning Laurie,

I had a conversation with Abby Morning Bull and LeeAnne Sharp Adze – they had been seeking information on the former Bridges building – and the conversation moved on to our mutual desire for increased communication between the Town and the organization. I mentioned that Council had been appointing Councillors as liaison to organizations. Following that conversation, I received this request, below. I responded that I would forward the request to you to add for consideration on the next council meeting, I also shared the Liaison TOR so they would be aware of the scope of the role.

Could you add this as an item for consideration on the next council meeting please?

See you in a few minutes!

Sahra

From: Abby Morning Bull <napiexecassistant@gmail.com>
Sent: Monday, April 11, 2022 11:05 AM
To: Sahra Nodge <SNodge@pinchercreek.ca>
Cc: leeannesharpadze@yahoo.com
Subject: Request for Liaison for Napi Friendship Association

Good morning Councilor Nodge,

Please accept this email as a formal request to have you, Councilor Nodge, as the Town Council Liaison with the Napi Friendship Association. We feel that this will be a mutually beneficial relationship and look forward to working with you.

Abby Morning Bull
Executive Assistant
on behalf of

LeeAnne Sharp Adze
Executive Director
Napi Friendship Association

TERMS OF REFERENCE – COUNCIL LIAISON

PURPOSE OF TOWN COUNCIL LIAISON

The Town Council may choose to appoint a Council liaison to an agency, board or committee; (ABC) to maintain a conduit for two way communication with an independent, community focused organization, and related to specific projects.

Specifically, the Town Council Liaison will be the main contact who attends the special interest committee meetings as an observer, and information sharing. The Council Liaison is not attending the meetings as an advocate on behalf of the agency, committee or board.

The Council Liaison will refrain from making any commitments on behalf of the municipality, but will share the related information with Town Council on a regular basis.

TERM OF APPOINTMENT:

The Town Council Liaison appointment will be for one year, and will be reviewed annually at the October Organizational meeting.

PRINCIPLES:

The Town Council Liaison will not hold an executive position on the agency, board or committee.

Any presentations to be made by the agency, board or committee to Town Council will be made by the ABC itself, and not by the Council Liaison.

All reports or communication from the Town Council will be in writing and reviewed by the respective department head or the CAO.

The Town Council Liaison will not have a vote on the ABC decision making process.

Minutes of the agency, board or committee are to be forwarded to all of Council, and any related action items to be made by Council resolution.

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: World Falun Dafa Day - 30th anniversary	
PRESENTED BY: Laurie Wilgosh, Chief Administrative Officer	DATE OF MEETING: 4/25/2022

PURPOSE:

To consider the request to Mayor Anderberg to recognize the 30th anniversary of World Falun Dafa Day

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the request to recognize the 30th anniversary of World Falun Dafa Day and to send a letter of congratulations to the Falun Dafa Association of Calgary.

BACKGROUND/HISTORY:

Falun Dafa is also known as Falun Gong which is a spiritual practice that millions of people world wide participate in. It consists of two main components: self-improvement through the study of teachings, and gentle exercises and mediation. The underlying qualities being strived for with this practice are: Truth, Compassion and Forbearance.

ALTERNATIVES:

That Council receive the invitation to acknowledge the 30th anniversary of Falun Dafa Day as presented.

That Council direct administration to order a Falun Dafa Flag to be raised on May 13th, 2022 which is Falun Dafa Day.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

PUBLIC RELATIONS IMPLICATIONS:

There may be residents of the community that recognize and perhaps practice the Falun Dafa spiritual teachings and exercises.

ATTACHMENTS:

20220421104748430 - 2870

CONCLUSION/SUMMARY:

Administration supports sending a letter of congratulations for the 30th anniversary of Falun Dafa Day to the Falun Dafa Association of Calgary.

Signatures:

Department Head:

Laurie Wilgosh

CAO:

Laurie Wilgosh



FALUN DAFA

真 TRUTHFULNESS
善 COMPASSION
忍 FORBEARANCE

Other languages ([en](http://en.falundafa.org/)) (<http://www.falundafa.org/>)



BRIEF INTRODUCTION TO FALUN DAFA

Falun Dafa, also known as Falun Gong, is a spiritual practice that millions around the world have made a part of their lives. Rooted in Buddhist tradition, it consists of two main components: self-improvement through the study of teachings, and gentle exercises and meditation.

The belief system of Falun Dafa offers the possibility of spiritual growth through disciplined practice. Its teachings encourage learners to let go of unhealthy attachments as they strive to attune their lives to the underlying qualities of the universe: Truth, Compassion, and Forbearance.

People who practice Falun Dafa often find it to be life-changing. Many experience dramatic health benefits as well as newfound energy, mental clarity, and stress relief. More importantly, many feel that in Falun Dafa they have found a deeply rewarding spiritual path.

Background & How to Learn

Falun Dafa was originally taught in China by Mr. Li Hongzhi, the practice's teacher (or "master," in keeping with Asian tradition). It is now practiced in over 80 countries, and Mr. Li's teachings have been translated into over 40 languages.

The main teachings of Falun Dafa are contained in the book *Zhuan Falun*. It is available on this website for free reading online ([./eng/zfl_2018.html](#)) and can also be found in bookstores (<https://www.tiantibooks.org/collections/zhuan-falun-the-falun-dafa-main-book/products/zhuan-falun-the-main-book-of-falun-dafa-english-translation-2018>). The exercises and meditation can be learned by following the links under Classes (below), or via the resources on this site.

Falun Dafa is taught free of charge and is open to all.

Books, talks and
articles by Mr. Li
Hongzhi - the founder
of Falun Dafa »

([falun-dafa-books.html](#))

9-session seminar by
Mr. Li Hongzhi,
exercise instructions
and exercise music »

([falun-dafa-video-audio.html](#))

Practice sites for free
instruction and online
class information »

([falun-dafa-global-contacts.html](#))



**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
April 25, 2022**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	April 7, 2022	Economic Developers Alberta (EDA)	EDA News - EDA Recognizes Excellence in Economic Development
2.	April 7, 2022	FortisAlberta	Invitation to the FortisAlberta Sustainable Electricity Company Designation Event - April 21, 2022
3.	April 10, 2022	Alberta Health Services	EMS 10-Point Plan Update: April 2022
4.	April 11, 2022	TC Energy	NGTL WPD 2022 Project Update: Cond. 5 Updated EPP ABC Section/ABC Border MS Expansion Update No. 1
5.	April 12, 2022	Statistics Canada	DATA LENS AB – Your Census News Update, April 2022
6.	April 12, 2022	Talal Dakalbab, Assistant Deputy Minister, Crime Prevention Branch	Contract Management Committee: National Police Federation Collective Agreement
7.	April 14, 2022	Affordable Housing News	Housing Partnerships for our Earth
8.	April 18, 2022	Community Engagement	AHS Together4Health Headlines
9.	April 14, 2022	Municipal District of Pincher Creek No. 9	Letter
10.	April 19, 2022	Town of Pincher Creek	Community Hall AGM, Financials Feb 1 to Jan 31
11.	April 5, 2022	Ron Orr, Minister, Alberta Culture	Letter
12.	April 20, 2022	Cool Green Solutions Inc.	Green energy from waste
13.	April 21, 2022	CMHC Market Insights	Our Housing Market Outlook is available!
14.	April 20, 2022	Office of Roger Reid, MLA, Livingstone-Macleod	News Release: A path forward to support Alberta's workforce